



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCS D BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, March 14, 2024

Regular Session: 6:00pm

MINUTES

Board Members Present: *Susan FitzGerald, JaJetta Dumdi, Ken Watson (via zoom), Erin Galyean*

DO/Administrative Staff Present: *Clint Raever, Tami Zigler, Mary Brown, Brad Post, Matt Wiles, Chad Tollefson, Amanda Dallas, John Horne, Ian Barr*

Also Present: *Krystal Larson, Jodi Warren, Morgan Bishop, Randi Johansen, Silvia Borders, Maddy Tuning, Julia Howard, Samantha Hooker, Siri Nordstrom, Stacie Wald, Nick Wald, Julia Howard, Jordan Slavish.*

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm

II. Flag Salute

III. Rocketry team presentation for out of state travel

J.Slavish would like to take a group of students to Rockets for Schools in Sheboygan, Wisconsin from May 9th through May 12th. They have around ten students working on this project. They come in before school and have been putting in a lot of work. Six from the group are planning on going.

IV. Individuals, Delegations, Recognitions, and Communications

A. YCHS - Student body – Verbal Report

-M.Tuning from the high school leadership team presented.

-The leadership class just started new lesson plan. Part of it is to keep working on building culture.

-They are busy planning Tiger Palooza. It will be a half day this year instead of just a couple of hours.

B. YCHS - Tanner Smith & Brad Post – Verbal Report

-T.Smith was unable to attend. B.Post presented on his behalf.

-T.Smith is thankful and excited to be a part of Yamhill Carlton High School. The direction it is going is a positive one.

-State testing for language arts will be April 8th-12th. Science will be April 22nd-26th. Math will be April 29th-May 3rd.

-There will be a pre-ACT test for 10th grade on March 21st.

-The data from J-term shows the intervention course success rate was 95%. Meaning 95% of those students moved to a passing grade.

-The M-term schedule will have four periods.

-Teachers will be finishing the creation of the new M-term classes in the next couple of weeks.

-There are new expectations for tardies and single period absences. Tardies will accumulate quarterly.

B.Post handed out the new tardy policy to the board.

-This is not a reactive measure, it is simply to be proactive to ensure that they don't run into bigger issues down the road.

-Seniors are working hard on their senior projects, as well as filling out scholarships and college applications.

-Forecasting for the M-term is in progress.

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- Forecasting for the first semester of the 2024-2025 school year is off and running.
- The master schedule is nearing completion for the 2024-2025 school year.
- The school is celebrating students by naming students of the semester from various classes.
- Student elections are coming up.
- B.Post reported on athletics.
- Nine boys and one girl wrestler qualified.
- Both the boys' and girls' wrestling team earned Academic All-State honors from the OSAA. No other team in the State of Oregon earned this title.
- Cayden Hill is being honored by the News Register as Yamhill County Wrestler of the Year. They came last night and did some interviews and took pictures.
- Boys' basketball finished in third place in the league.
- The girls' basketball team competed hard.
- The cheerleading team also earned Academic All-State honors and won the 3A/2A/1A state championship.
- Spring sports have begun. There are 89 student athletes participating.
- The softball team earned their first win last night against Astoria, with a score of 8-1.
- The baseball team's first game is tomorrow night against Stayton.
- The track and field team competed well last night in Scappoose.
- The one-man golf team will head to Newport this Friday for 18 holes at Siletz Valley.
- E.Galyean asked what triggered the tardy policy. B.Post stated they did not have a real secure process to begin with and felt they needed a standard procedure. Staff members gave their input on it and what would be helpful.
- E.Galyean asked who runs lunch detention. B.Post responded that T.Smith runs it in the library. Back up staff will help when needed.

C. YCIS - Matt Wiles & Chad Tollefson – Verbal Report

- M.Wiles reported.
- The character trait for this month is growth mindset. There will be an assembly on March 22nd.
- They are planning anti-bullying assemblies, one for each age group, that will be held a couple of weeks after spring break. The video they will be playing is called 'Are You Okay?'. It is quite moving. Officer Livingston will come in and talk about what cyber-bullying is and the consequences of sending inappropriate pictures.
- M.Wiles and C.Tollefson are checking in with each staff member. They are asking what their goals are for the second part of the school year. They also want to check in on their social emotional state of being. They ask staff members to bring any data to show how they are progressing towards their goals.
- State testing will be in April for all grade levels. They will have grade level incentives to try to get students to take it more seriously. They will also be spacing out the tests to avoid testing fatigue.
- They will be holding auditions for a talent show for 4th through 6th graders. This event will be part of their community outreach.
- Seussical the Musical will be April 26th and 27th.
- Classified employee appreciation was last week. M.Wiles expressed his gratitude for the tremendous job that they do.
- J.Dumdi asked how they plan on preparing for the 4th grade class next year since it is just a big class. M.Wiles responded that they currently have two 5th grade classes and are looking at having four next year. They will be starting to plan for this soon.
- J.Dumdi asked how many are opting out of state testing. M.Wiles did not know the exact number, but knows there are quite a few.
- J.Dumdi asked how the transition times for 4th and 5th grades are going. C.Tollefson replied that they have reduced the number of transitions and that the students are very efficient at transitioning.
- E.Galyean asked if there will be a summary of the YouthTruth survey. C.Tollefson replied that they will get the results and use them to make improvements where they are needed. A copy of the results will be provided to the board once it is received.

-E.Galyean asked what their plan is for M-term. M.Wiles and C.Tollefson are looking at having a seven period day. The classes for the J-term were much too long. There are some classes that will need to have a double period. Advanced math classes will be the same.

-E.Galyean asked for the results of the DIBBLES scores. M.Wiles will provide the board with the results from the last round at the next board meeting.

D. YCES - Amanda Dallas – Verbal Report

-A.Dallas reported.

-A.Dallas thanked the classified staff. They go above and beyond for students and staff. They work tirelessly with some very challenging students and do it with grace and love.

-For classified appreciation week, F.Hepp set up a secret staff exchange where a certified staff member was matched up with a classified staff member. Each day, they were gifted a little something. On Friday, they had a staff potluck where their secret staff member was revealed.

-Thank you to Mr. Rabung for leading the Jump Rope for Heart. It raised \$6000. The students have been coming into the office for their cute trinket prizes.

-A huge thank you to the Title staff and Mrs. Patt. The BASE program has been short-staffed and everyone has stepped up to support the students. For some, that means taking a student for a few extra minutes, covering for lunches, covering for duties, or supporting the program all day. A.Dallas is so appreciative to get to work beside such amazing people every day. When a problem arises, they all step up to help find a solution.

-The glow-in-the-dark dance party was another epic event. Thank you to the PTO for making the event so fabulous for students and staff.

-The trauma sensitive schools conference in Dallas was amazing. It is the best conference A.Dallas has been to yet. Dr. Ross Greene was the keynote speaker. Every time he speaks, it reminds her that listening to students is so crucial. Teaching social and emotional regulation is so hard and so needed.

-The WESD has invited her back to the Learning and Brain conference in April in New York.

-They are preparing for state testing. Students are learning the platform and the best strategies for taking tests.

-Dental sealants will be done this month.

-The school will be supporting National Down Syndrome Awareness Day on March 21st by wearing crazy socks.

-A.Dallas is continuously taken aback by how generous everyone is with their time and resources. She thanked all who donated bingo prizes. Bingo night is tomorrow, March 15th.

-Reading is trending in the right direction. There has been some growth in levels four and five.

-There are no new students being tested for GATE. The one from February is just finishing up their testing.

-DESSA has a test for adults as well. She will talk to the staff to see if they are comfortable with taking it.

-For the PAX challenge, before spring break, students will be able to use their PAX tickets to pick a movie they want to watch and then go to the classroom where it is being played.

-The new SEL standards are on her radar.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

V. Review of Agenda (Action Item)

E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

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VI. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 02/08/2024
 - 2. Work Session Minutes: 02/22/2024
- B. Personnel
- C. Enrollment
- D. Donations

-E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

-E.Galyean noticed that the high school enrollment has gone down by eight students. B.Post replied that there have been some inter-district transfers that were not meeting the requirements to be able to attend and had to be dropped.

-J.Dumdi noticed there are a few IA positions open. She stated that the Newberg schools hire high school students as IAs and asked if the district has ever looked into to doing this. J.Horne replied they have not. Most of them can only work a reduced schedule and some of the positions are not suited for teenagers.

Announcements and Reports

- A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported.

-The administrative team has completed their second round of learning walks. They have visited the intermediate and the high school so far. It has been nice to see the teaching and learning that is taking place. They will visit the elementary school after spring break.

-The YouthTruth survey is a much better survey than the one that was sent out last year. He is looking forward to seeing the results.

-The administrative team will be doing a book study. The book title is 21 Irrefutable Laws of Leadership. They will go through one of the laws at each of their meetings.

-Stadium update-C.Raever has been emailing back and forth with Neil Slater. They are still gathering bids for repairs. They will get some community involvement by putting together a committee to discuss what the cost will be for replacement versus repairing it and make an informed decision on what should be done.

E.Galyean asked who is responsible for driving this. C.Raever responded that his part was to get an estimate on what the needs are as well as getting people to be a part of the committee. Now they are just waiting for the bids to come in.

-C.Raever and C.Tollefson will be attending an ESD workshop on AI and its impact on public education on March 22nd.

- B. Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-Everything has been finalized with the cameras. They are working with Brightside to schedule the installation.

-They will be getting the latches for the intermediate school gates installed during spring break. Once those are done, Brightside will come and program the access points.

-It is exciting to have some nice weather and be able to work on some outside projects. They are getting ready for spring sports and doing some field maintenance.

-New benches have been installed at the YCIS field.

-They are putting mulch down and will be planting some trees around the domes and cafeteria soon.

-The emergency generator is now working and they now have a maintenance schedule to follow for it.

- A retaining wall has been constructed on the hill by the bus lane. It eliminates the mud and sliding and makes it easier to mow.
- They have been busy fertilizing and keeping the grounds going in the right direction.
- Some projects that need to be scheduled are the ADA opener at the high school basement, the intercom system, and fixing the exterior lighting so it is not on all the time.
- Some things that are being worked on at the high school are waterproofing the basement corner and finishing the outside painting.
- Some future projects include replacing the siding and windows at the intermediate school, rekeying the buildings, and getting an RFP to replace the intermediate school's gym roof.

C. Financials and List of Bills for February 2024 – Tami Zigler (Action Item)

- T.Zigler stated she has been busy with various audits. The SAIF audit and the ODE nutrition services audit both went really well. She wanted to thank J.Johnson for keeping such great records. There were only a couple of findings. One was a calculation for eligibility that had been entered incorrectly. That has already been corrected. The other two are that a policy needs to be implemented and the adult lunch prices need to be increased. She will report back in April with the corrective action that was taken.
- Next week is the interim audit.
- The taxes for the district are a little lower than projections (roughly 2%). T. Zigler has already submitted a change to ODE. ODE will be doing another revenue adjustment, which will be reflected on the April and May payments. The new state school fund estimates for 2024-2025 will be revised as ODE didn't have the poverty numbers entered into the system.
- On the grants page, the district received some funds for addiction prevention from the JUUL settlement. C.Raever stated they will work with the administrative team to discuss how those funds should be used.
- The district applied for the seismic grant. Those grants will be awarded next week. If one of the buildings is found to qualify, the district will apply for the Business Oregon Seismic Grant.
- E.Galyean asked how the taxes being lower impact this year. T.Zigler responded that if the district lowers their taxes, ODE makes up the difference in school fund dollars. If it hadn't been caught, they would have taken it out next May.
- E.Galyean motioned to accept the financials and list of bills for February 2024 as presented. J.Dumdi seconded. All in favor. Motion carried.

VII. New Business

A. Approve Out of State Travel for the Rocketry Team (Action Item)

- E.Galyean motioned to approve the rocketry team's request for out of state travel to Sheboygan, Wisconsin in May. J.Dumdi seconded. All in favor. Motion carried.

B. Approve 2024-2025 Academic Calendar (Action Item)

- Two options of the calendar were sent to staff to vote on. The majority voted for the calendar option that is being presented tonight.
- Staff agreed that conferences should be held sooner than November. Conferences have been moved to October.
- Staff will have the whole week of Thanksgiving off.
- A spring conference day on April 18th has also been added.
- J.Dumdi asked if one day of conferences would be enough time. M.Wiles replied that they will prioritize those who have the greatest need for a conference. A.Dallas stated the teachers are very accommodating to parents who cannot make it during the day. Wednesday, early release day, could also be used for conferences, if needed.

-E.Galyean motioned to approve the 2024-2025 Academic Calendar as presented. J.Dumdi seconded. All in favor. Motion carried.

C. Approve OSBA Scholarship Criteria (Action Item)

-E.Galyean would like the payout year to be changed from 2023-2024 to 2024-2025 and column two should be changed from 3.10-3.49 to 3.01-3.49 GPA. All board members agreed.

-E.Galyean motioned to approve the OSBA scholarship criteria as presented with amendments. J.Dumdi seconded. All in favor. Motion carried.

-M.Brown will make the necessary changes and send to J.Herring.

D. Adopt Personnel Action Resolution (Action Item)

-The district has changed the format for renewals. The document provided is different than the spreadsheet that has been provided in past years and provides a little more information.

-The last page lists resignations and retirements.

-There is a section for non-renewals. There are none this year.

-For administrators, the district can elect to move them out of probationary status after the first year and offer them a three-year contract.

-The district can rehire PERS retirees. There are a few this year that will be rehired with a temporary contract. C.Raever stated that prior to COVID there were limits on how much a retiree could work, but now they are able to work as much as they want.

-E.Galyean motioned to approve the personnel action resolution as recommended by the superintendent. J.Dumdi seconded. All in favor. Motion carried.

E. Derby Days Ambassador Scholarship Financial Agent (Action Item)

-The Yamhill Community Club is the current financial agent for the Derby Days Ambassador Scholarship, but would like to have the district be their financial agent instead.

-The district is doing this for several other scholarships.

-The district will not handle the application, the criteria, or awarding the scholarship, just distributing the funds.

-E.Galyean motioned to approve the Yamhill Carlton School District as a financial agent for the Derby Days Ambassador Scholarship. J.Dumdi seconded. All in favor. Motion carried.

VIII. Board of Directors Comments

IX. Executive Session

Note: this is not part of the public meeting. The board will meet in Executive (closed) Session under ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees.

At 7:12pm, E.Galyean motioned for the board to go into executive session. J.Dumdi seconded. All in favor. Motion carried.

At 7:55pm, E.Galyean motioned to return to regular session. J.Dumdi seconded. All in favor. Motion Carried.

X. Adjournment

S.Fitzgerald adjourned the meeting at 7:55pm